



SANTHIRAM COLLEGE OF PHARMACY
Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,
Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002
NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

AGENDA OF CAC for the AY: 2021-22 I Sem Dt: 07.08.2021

1. Strictly following the COVID 19 rules and maintenance of social distance
2. Subject allotment Workload for faculty.
3. Framing of time tables for class work.
4. Preparation of institutional academic activities.
5. Inviting study materials and laboratory manuals.
6. Inviting lesson plans and Lab schedules from the entire faculty.
7. Framing, reconstitution and measures of all institutional committees
8. Inviting proposals for facilities to be created in the Institution.
9. Inviting proposals for purchasing of instruments, glass wares, chemicals etc.
10. Result analysis
11. Expenditure particulars
12. Review on student's performance in scientific activities
13. Rules and regulations for staff (SOP's)
14. Student counsel system updation
15. Any other academic issues.


PRINCIPAL

Principal
Santhiram College of Pharmacy
NH-40, NANDYAL



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Minutes of College Academic Committee (CAC) which held on 07.08.2021

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2021-22 I SEM and reviews/suggestions are recorded as follows,

S.no	Particulars	Enclosures	Action taken / Remarks
1	Strictly following the COVID 19 rules and maintenance of social distance	Annexure-I	COVID 19 rules, preventive measures were discussed
2	Subject allotment for faculty in pharmacy	Annexure-I	Subjects were allotted to the faculty as per their concerned department with not more than 22 hrs/week
3	Time tables framing for the class work	Annexure-II	Timetable for all classes & Utilization free staff for academic discipline was resolved.
4	Institution calendars, Academic calendars and examination cell	Annexure-III	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
5	Study materials, lab manuals from faculty	Annexure-IV	Study materials, lab manuals were invited from faculty and submitted
6	Lesson plans, lab schedules from the faculty	Annexure-V	Lesson plans, schedules were invited from the faculty and submitted
7	Framing and performance of the Anti-ragging, Grievance, Women empowerment and other committees	Annexure-VI	Anti-ragging committee and other committees framed and the performance is satisfied
8	Institutional facility proposals	Annexure-VII	Proposals for the institution facilities were enclosed (Industrial pharmacy lab).
9	Proposals for Instruments, library books, glassware & chemicals purchase	Annexure-VIII	Instruments, library books, glassware, chemicals purchases orders were proposed and initiation for purchasing and repair of instruments etc.
10	Review on condonation, detained, dropout students and University examination results.	Annexure-IX	University examination results & students regularity were reviewed and directed for better results.
11	Expenditure particulars from Exam branch and NSS Unit	Annexure-X	Details of expenditure particulars from Exam branch and NSS Unit was reviewed and submitted
12	Review on students performance in competitive examinations and placements & training	Annexure- XI	Placement & training facilities for students and performance in competitive examination were reviewed.
13	SOP's for the staff on academic requirements and discipline	Annexure- XII	Rules and regulations for the students and staff were framed based on requirement and best practices
14	Students counsel system updation	Annexure- XIII	The effective & recorded mentor-mentee system has to be updated

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CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC)

ATTENDED FOR THE MEETING Dt: 07.08.2021

S.No	Name of the member	Designation	Mobile no. & Email	Signatur
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	
2	Dr. R.E. Ugandar Prof. of Dept. of Ph.Practice	Member	8618910930 ugandarsrcp@gmail.com	
3	Dr. S.V. Suresh Kumar Prof. of Dept. of Ph.Cognosy	Member	9704057675 sureshsolleti@gmail.com	
4	Dr. M. Sreenivasulu, Prof. of Dept. Ph. Chemistry	Member	9505811202 sreenivasulu_munna@yahoo.com	
5	Dr. L. Siva Shankar Reddy, Prof. of Dept. Ph. Analysis	Member	9885697242 shiva_s_rl@yahoo.co.in	
6	Dr. Y. Dasthagiri Reddy, Prof. of Dept. Ph. Ceutics	Member	9703980570 dastu1984@gmail.com	
7	Dr. P. Praveen Kumar Prof. of Dept. Ph. Cology	Member	9000561611 praveenpharmaco@gmail.com	
8	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Member	9704129298 ravi445@gmail.com	
9	Mr. K. Sampath Kumar NSS Co-Ordinator	Member	8331819361 sampathkatakam@gmail.com	
10	Ms. B. Mayuri I/c-Women emp-Cell	Member	7989424991 bmayuri99@gmail.com	
11	Mr. R. Niranjan Kumar, Exam cell I/c	Co-Ordinator	8125004838 niranjan3131@gmail.com	

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AGENDA OF CAC for the AY: 2021-22 II Sem Dt: 21.02.2022

1. Strictly following the COVID 19 rules and maintenance of social distance
2. Subject allotment Workload for faculty.
3. Framing of time tables for class work.
4. Inviting study materials and laboratory manuals.
5. Inviting lesson plans and Lab schedules from the entire faculty.
6. Review on student's performance in scientific activities
7. Publish various research activities on SCI/Scopus journals
8. Preparation of institutional academic activities.
9. Result analysis
10. Student counsel system updation
11. Any other academic issues.

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Minuets of College Academic Committee (CAC) which held on 21.02.2022

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2021-22 II SEM and reviews/suggestions are recorded as follows

S.no	Particulars	Enclosures	Action taken / Remarks
1	Strictly following the COVID 19 rules and maintenance of social distance	Annexure-I	COVID 19 rules, preventive measures were discussed
2	Subject allotment for faculty in pharmacy	Annexure-II	Subjects were allotted to the faculty as per their concerned department with not more than 18-24 hrs/week
3	Time tables framing for the class work	Annexure-III	Timetable for all classes & Utilization free staff for academic discipline was resolved.
4	Study materials, lab manuals from faculty	Annexure-V	Study materials, lab manuals were invited from faculty and submitted
5	Lesson plans, lab schedules from the faculty	Annexure-VI	Lesson plans, schedules were invited from the faculty and submitted
6	Review on students performance in competitive examinations and placements & training	Annexure- XI	Placement & training facilities for students and performance in competitive examination were reviewed.
7	Research Publications from Faculty	Annexure-VII	SCI/Scopus research publications were invited from the faculty and submitted
8	Institution calendars, Academic calendars and examination cell	Annexure-IV	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
9	Review on condonation, detained, dropout students and University examination results.	Annexure-IX	University examination results & students regularity were reviewed and directed for better results.
10	Students counsel system updation	Annexure- XIII	The effective & recorded mentor-mentee system has to be updated


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CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC)
ATTENDED FOR THE MEETING Dt: 21.02.2022

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	
2	Dr. R.E. Ugandar Prof. of Dept. of Ph.Practice	Member	8618910930 ugandarsrcp@gmail.com	
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9	Mr. K. Sampath Kumar NSS Co-Ordinator	Member	8331819361 sampathkatakam@gmail.com	
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11	Mr. R. Niranjan Kumar, Exam cell I/c	Co-Ordinator	8125004838 niranjan3131@gmail.com	

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